

LOCAL PROJECT APPRAISAL COMMITTEE MEETING

Integrated Border Management (IBM)

Date: Thursday 27 November 2008

Time: 15:00

Place: UN House

Chairperson: Sophie Kemkhadze, Assistant Resident Representative

A handwritten signature in black ink, appearing to be 'S. Kemkhadze', is written over the name of the chairperson.

Participants:

- Natia Natsvlishvili, UNDP Governance Team Leader
 - Nils Christensen, UNDP Program Analyst
 - Gigi Bregadze, UNDP Program Analyst
 - Lika Shelegia, UNDP Programme/ Finance Associate
 - Khatuna Sandroshvili, UNDP Program Associate
 - Natia Cherkezishvili, UNDP Program Analyst
 - Nunuka Chanturia, UNDP Program Associate
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- The Chairperson opened the meeting by welcoming the participants and informing them regarding the purpose of the LPAC meeting, which was to review the project document - "Integrated Border Management" and exchange comments and suggestions prior to its approval. It was noted that the current project was prepared as a result of extensive cooperation between the government and UNDP.
 - Given the recent changes within the respective governmental structures, the government was not represented at the meeting.
 - Ms. Natia Cherkezishvili briefed the participants about the main objectives of the project. The project will be implemented on a regional level (Georgia, Armenia, Azerbaijan), with Georgia serving the coordinator role and held as a responsible party vis-à-vis the donor.
 - The contact with European Commission is expected to be signed by the end of 2008. The project implementation authorization will be obtained, only following the signatures of the respective governmental structures in all three countries, are in place.
 - It was agreed, that the cover page of the project document for Georgia, will be signed shortly, in order to obtain clearance from the government side. The signatory to the project document will be either Head of Border Police or the Head of Revenue Department under the Ministry of Interior.
 - It was suggested to consider the security issues related to the border management and ensure that the project document is DRR sensitive. It was mentioned that project has special training component regarding the security issues.
 - The cover page should reflect the total amount allocated for the entire duration of the project.
 - Gender component will be reflected in the project document, and it was strongly advised to consider gender issues during the selection process.
 - There are certain indications, that Border Police may become part of The Ministry of Interior. Considering the above, it is important to ensure that such structural changes will not hinder the

effective and smooth implementation of the project. The possible functional shifts within the government should be identified as a risk of the project.

- Current budget reflects equal distribution of the total UNDP share among the three counties. However, it was noted that, the budget should identify the respective shares of the UNDP contribution per country.
- ICMPD is identified in the project as an implementing partner, who is responsible for producing outputs and use of resources. However, as per EC regulations, the project should identify ICMPD as the responsible party.
- It was advised to keep the project organization structure only for Georgia CO, identify EC and UNDP as senior suppliers, and government as beneficiary. However, it is important to provide elaboration in the narrative part.
- DEX spending authorization is 10 million USD. However, in spring 2009 it will be needed to explore the further DEX authorization.
- The project document should reflect the visibility component. It was advised to develop a package on visibility activities and reflect the respective costs in the budget.
- There was a suggestion to consolidate some of the activities within the budget, to avoid any further complications during the project implementation phase. The budget was structured in accordance with the 5 modules of the project and its corresponding activities.
- The TORs will be attached to the UNDP Georgia project document.
- The proposal will be reflected in ATLAS shortly. Following the signature of the agreement, UNDP will receive corresponding EC COAs, and proceed with the approval of the project in ATLAS.
- It is strongly recommended that Brussels office signs the project document on behalf of UNDP Georgia CO.
- The exact start and end dates of the project must be captured in the cover page as soon as the contract is signed.
- The note to the file must be prepared, which will justify the selection of the implementing partner referring to the capacity assessment and selection method.
- Capacity assessment of the ICMPD to be developed shortly.